



EMPLOYMENT OPPORTUNITY

OUR MISSION

To strive for excellence by displaying the highest level of integrity and dedication towards the residents of the City of Bathurst and its stakeholders while demonstrating resourcefulness that allows for respect, creativity, and innovation.

In accordance with the provisions of Article 15.02 of the Collective agreement between C.U.P.E. Local 1282 and the City of Bathurst, the following temporary vacancy is hereby posted:

WATER METER READER

JOB DESCRIPTION:

The Temporary Water Meter Reader performs water meter readings and any clerical functions that may be assigned. This position involves high public contact.

SHIFTS:

10 days per month (7 hours per day), the work schedule to be determined by Supervisor based on operational needs.

WAGES:

\$26.29 per hour (Level A).

LENGTH OF TRIAL PERIOD:

Sixty (60) days actually worked (Article 15.06).

REQUIRED QUALIFICATIONS:

- Secondary Level diploma or equivalent, supplemented by a secretarial program;
- Minimum two (2) years' experience in a similar work environment;
- Computer skills – MS Word and Excel;
- Valid driver's license (Class 5);
- Bilingual, English and French (spoken and written);
- Excellent interpersonal skills and ability to deal with the public.

Interested and qualified candidates are invited to submit their cover letter and resume (in confidence) **on or before Wednesday April 12, 2023** to:

Human Resources Department
150 St. George Street
Bathurst NB
E2A 1B5
Fax: (506) 548-0093
E-mail: jobs@bathurst.ca

The City of Bathurst thanks all those who will apply, however, only those to be interviewed will be contacted.