



City of
BATHURST
Ville de

EMPLOYMENT OPPORTUNITY

The City of Bathurst is now accepting applications for the following position:
GENERAL FOREMAN - PARKS

TERM OF POSITION

- Full time permanent position with the Management Team.

POSITION SUMMARY

- Supervision and management of full time, temporary, project workers and student employees in order to complete maintenance on all City parks, trails (summer and winter), green spaces and Youghall Beach. Also manages regular and special refuse collection operations.

SUMMER DUTIES

Planning / Organization of work crews for:

- Grass cutting of parks and playing fields;
- Garbage pickups in various park / field / sidewalk refuse bins;
- Ball field dragging and lining;
- General maintenance of trails, park and ball field equipment/infrastructure;
- Promotion of a productive safe work environment with proper training, safety meetings and inspections;
- Coordination of changeover of seasonal crews with the K.C. Irving Regional Center and filling in with contractors as required;
- Conducting hiring and orientation for new student employees;
- Seeking ways to continuously improve services and effective use of employees;
- Monitoring / maintaining a reasonable level of inventory;
- Parks and Youghall Beach operational budgets;
- Foresight and planning of work with contractors that is outside the corporation's ability;
- Administration of parks related programs (i.e. Memorial Bench, Adopt-a-Park, etc.).

WINTER DUTIES

- Assisting the coordination and management of snow removal activities with the Transportation Foreman;
- Availability to cover the supervision and management of snow operations after hours, on a 3-person rotational basis, with Transportation Foreman and Operations Foreman;
- Conducting departmental analysis and planning for park and snow removal operations;
- Other management duties as assigned.

WASTE MANAGEMENT (year-round)

- Management of all activities related to refuse collection;
- Response to customer complaints;
- Planning and execution of special collection and ash collection, based on approved schedules.

ESSENTIAL QUALIFICATIONS

- Post-secondary education with a minimum of three (3) years to five (5) years of experience of supervisory responsibility;
- A background in landscaping, horticulture, snow removal and landscape architecture would be considered an asset;
- Experience in administering collective agreements;
- Supervisory experience in a unionized environment would be considered a strong asset;
- Excellent interpersonal and communication skills;
- Bilingualism would be considered a strong asset.

The City of Bathurst offers a competitive salary package with great benefits, which include:

- A complete range of employee benefits (health, dental, life insurance, long-term disability insurance);
- Pension plan;
- Competitive vacation and leave benefits;
- Enhanced opportunities for professional development.

Applicants must clearly demonstrate the essential qualifications to be given further consideration.

Interested and qualified candidates are invited to submit their cover letter and resume (in confidence)
on or before Thursday October 28, 2021 to:

Human Resources Department
City of Bathurst
150 St. George Street
Bathurst, NB
E2A 1B5
Fax: (506) 548-0093
E-mail: jobs@bathurst.ca

The City of Bathurst thanks all those who will apply, however, only those to be interviewed will be contacted.