

EMPLOYMENT OPPORTUNITY



The City of Bathurst is now accepting applications for the following position:

PROGRAM COORDINATOR- DALY POINT NATURE RESERVE

JOB DESCRIPTION

• Reporting to the recreation & Tourism Department Manager, the Program Coordinator is responsible for the promotion of the Daly Point Nature Reserve through presentation to clients and stakeholders, public relations activities, guided tours and information dissemination. The Program Coordinator will also assist in the development and implementation of City of Bathurst tourism publications and programs.

SALARY

- \$22 / hour

WORK SCHEDULE

- 35 hours per week and Sunday to Saturday, evenings and weekend depending on demand and scheduled activities.

REQUIRED QUALIFICATIONS

- Grade 12 or equivalent. A college diploma is an asset;
- Bilingual (written and oral);
- Must have an interest for and thorough knowledge of flora, fauna, and local environment and sufficient physical ability to complete the required tasks;
- Possession of a valid N.B. driver's license, Class 5 (minimum). May be required to provide a driver's abstract;
- Valid First Aid is considered an asset.

Interested and qualified candidates are invited to submit their resume (in confidence) **on or before April 30, 2021** to:

Human Resources Department
150 St. George Street Bathurst, NB, E2A 1B5
Fax: (506) 548-0581
E-mail: hr-rh@bathurst.ca

The City of Bathurst thanks all those who will apply, however, only those to be interviewed will be contacted.