



**CITY OF BATHURST**  
**REGULAR PUBLIC MEETING**  
**MINUTES**

**February 17, 2026**  
**6:30 p.m.**  
**Council Chambers - City Hall**

Recording of Attendance

Mayor K. Chamberlain  
Deputy Mayor D. Knowles  
Councillor P. Anderson  
Councillor D. Branch  
Councillor R. Hondas  
Councillor J.-F. LeBlanc  
Councillor S. Legacy  
Councillor M. Skerry  
Councillor M. Willett

Absent

Councillor S. Brunet

Appointed Officials

T. Pettigrew, CAO  
A. Parker, City Clerk  
L. Foulem, Corporate Communications Manager  
C. Roy, Executive Administrator  
M. Bouffard, Director of Municipal Planning  
A. MacLaggan, Director of Engineering

**1. MOMENT OF REFLECTION / TERRITORIAL ACKNOWLEDGMENT**

**2. ADOPTION OF AGENDA**

**Moved by** Councillor S. Legacy

**Seconded by** Councillor M. Skerry

**THAT** the Agenda be approved as presented.

**MOTION CARRIED**

**3. DECLARATION OF CONFLICT OF INTEREST**

No conflicts of interest were declared.

**4. ADOPTION OF MINUTES**

**4.1 Regular Public Meeting Held on February 2, 2026**

**Moved by** Councillor M. Willett

**Seconded by** Councillor J.-F. LeBlanc

**THAT** the minutes of the Regular Public Meeting dated February 2, 2026, be approved as circulated.

**MOTION CARRIED**

**5. CONSENT AGENDA**

No items under this category.

**6. PUBLIC AND ADMINISTRATIVE PRESENTATIONS**

**6.1 "Communauté Francophone accueillante (CFA) Chaleur"**

A presentation was delivered on the "Communauté francophone accueillante (CFA) Chaleur", which aims to improve the welcoming, integration, inclusion, and retention of Francophone newcomers in the communities of Bathurst, Belle-Baie, and Pabineau. The presentation outlined the objectives and origins of the initiative, its importance to Francophone vitality, the community action plan, and the role of the Community Advisory Committee. Examples of completed and upcoming initiatives were also presented.

The expectations of the CFAC towards the City of Bathurst is strengthening collaboration to increase participation in municipal events, improve visibility in municipal communications, support welcoming initiatives, and contribute to youth, cultural, and economic projects.

**6.2 Public Presentation for the Rezoning of 1005 St. Anne Street by Marc Bouffard**

Council received a presentation regarding an application by Robert Basque Enterprises Inc. to rezone the property located at 1005 St-Anne Street from Highway Commercial (HC) to Integrated Development (ID) to permit a residential complex consisting of 47 multi-family units in five buildings. The presentation outlined site conditions, access, environmental constraints, and the existing municipal right-of-way. As part of the Municipal Plan review, it was recommended that the land use designation of the subject property be amended from "Commercial" to "Integrated Development." Staff further recommended proceeding with a conditional rezoning, subject to environmental approvals, stormwater management, geotechnical requirements, access approval, and compliance with all applicable bylaws and codes.

**7. FINANCE**

**7.1 Accounts Payable Totals for January 2026**

**Moved by** Councillor R. Hondas  
**Seconded by** Councillor S. Legacy

**THAT** the accounts payable totals, including payroll, for the month of January 2026, be approved as follows:

Operating - \$1,525,054

Capital - \$723,258

Total - \$3,916,172

**MOTION CARRIED**

## 8. MUNICIPAL BY-LAWS

### 8.1 Hearing of Objections or Support Regarding By-Law 2026-02 A By-Law to Designate and Establish a Business Improvement Area Within the Boundaries of the City of Bathurst

A public notice was published regarding By-Law 2026-02, entitled “A By-Law to Designate and Establish a Business Improvement Area Within the Boundaries of the City of Bathurst.” No written objections were received.

The public was invited to express its views on the proposed by-law on three occasions. No objections were raised.

### 8.2 2026-02 A By-Law to Designate and Establish a Business Improvement Area Within the Boundaries of the City of Bathurst

#### 8.2.1 First Reading of By-Law 2026-02

**Moved by** Councillor D. Branch  
**Seconded by** Councillor M. Willett

**THAT** the proposed By-Law 2026-02 entitled “A By-Law to Designate and Establish a Business Improvement Area Within the Boundaries of the City of Bathurst” shall be read 3 times by title as per requirements specified in the *Local Governance Act*, subsection 15(3); and

**THAT** the above mentioned proposed by-law may be examined by contacting the City Clerk during regular office hours; and

**THAT** the above mentioned proposed by-law shall be posted to the City of Bathurst Website and Facebook page, as per the *Local Governance Act*, paragraph 70(1)c; and

**THAT** the purpose of the aforementioned proposed by-law is to designate and establish a Business Improvement Area within the City of Bathurst.

**BE IT RESOLVED THAT** the proposed by-law 2026-02 entitled “A By-Law to Designate and Establish a Business Improvement Area Within the Boundaries of the City of Bathurst” be read for the first time, by title.

**MOTION CARRIED**

### 8.3 2026-03 A By-Law Regulating Proceedings of Municipal Council for the City of Bathurst

#### 8.3.1 First Reading of By-Law 2026-03

**Moved by** Councillor M. Skerry  
**Seconded by** Deputy Mayor D. Knowles

**THAT** the proposed By-Law 2026-03 entitled “A By-Law Regulating Proceedings of Municipal Council for the City of Bathurst” shall be read 3 times by title as per requirements specified in the *Local Governance Act*, subsection 15(3); and

**THAT** the above mentioned proposed by-law may be examined by contacting the City Clerk during regular office hours; and

**THAT** the above mentioned proposed by-law shall be posted to the City of Bathurst Website and Facebook page, as per the *Local Governance Act*, paragraph 70(1)c; and

**THAT** the purpose of the aforementioned proposed by-law is to establish a set of rules and procedures that govern how the City of Bathurst conducts its council meetings and makes decisions.

**BE IT RESOLVED THAT** the proposed by-law 2026-03 entitled “A By-Law Regulating Proceedings of Municipal Council for the City of Bathurst” be read for the first time, by title.

**MOTION CARRIED**

## **9. DRAFT RESOLUTIONS**

### **9.1 Renewal of Scotiabank Banking Agreement**

**Moved by** Councillor S. Legacy

**Seconded by** Councillor D. Branch

**WHEREAS** the City of Bathurst maintains certain credit facilities with Scotiabank; and

**WHEREAS** it is deemed in the best interest of the Municipality to adjust the limits of these credit facilities;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the City of Bathurst does hereby authorize the following banking needs:

1. The limit for the existing Revolving Term Credit facility shall be reduced to an authorized borrowing limit of Two Million Canadian Dollars (\$2,000,000.00).
2. The limit for the existing Scotia Business Visa Card (SVBC) facility shall be increased to an authorized limit of Three Hundred Thousand Canadian Dollars (\$300,000.00).
3. The Mayor and the City Clerk are hereby authorized and directed to execute any and all documents, including the new Credit Facilities Agreement, and any other certificates or instruments as may be required by Scotiabank to give effect to this resolution.

This resolution shall be binding upon the Council and the Municipality, and the above-mentioned signing authorities are authorized to provide a certified copy of this resolution to Scotiabank as formal confirmation of Council's approval.

**MOTION CARRIED**

### **9.2 Five-Year Provincial-Municipal Highway Partnership (PMHP) Program Plan**

**Moved by** Councillor R. Hondas

**Seconded by** Councillor S. Legacy

**THAT** the document entitled Bathurst Five-Year Plan for the PMHP Program 2026-2030 be adopted.

**MOTION CARRIED**

### **9.3 Rezoning Application for 1005 St. Anne Street Pursuant to Section 111 of the Community Planning Act**

**Moved by** Councillor D. Branch  
**Seconded by** Councillor J.-F. LeBlanc

**WHEREAS** the City of Bathurst proposes to amend by-law No. 2006-01 entitled “The City of Bathurst Municipal Plan By-Law” and By-Law 2008-01 entitled “The City of Bathurst Zoning By-Law” to allow the designation and use of the following lands as follows:

Change the zoning of lot bearing civic numbers 1005 St. Anne Street and bearing PID 20759379. For the purposes of the Municipal Plan, the land use designation is changed from “Commercial” to “Integrated Development”. For the purpose of the zoning by-law, the zoning is changed from “Highway Commercial – HC Zone” to “Integrated Development – ID Zone”.

The purpose of this rezoning is to allow the development of a residential complex comprising several multi-unit rowhouses.

**BE IT RESOLVED THAT**

1. By-laws amending the Municipal Plan and Zoning By-law be drafted for this purpose,
2. The City Clerk, acting on behalf of the Council, see that the public notice prescribed in section 111 of the *Community Planning Act* is posted on the municipality’s website to announce the Council’s intention, the day and place for the consideration of objections to the proposed by-laws, and
3. Consideration of objections to the proposed by-laws take place at 6:30 p.m. on April 7, 2026, in the Council Chambers.

**MOTION CARRIED**

**10. ITEMS FOR INFORMATION**

**10.1 Reports from Administration**

No items under this category.

**10.2 Reports from Committees**

Councillor Skerry provided an update on the North Tetagouche Recreation Center, reporting strong facility use, successful rentals, and excellent ice conditions despite initial start-up challenges. Members of council were advised of an upcoming snowshoe rally scheduled for February 21, noted as a popular family-oriented event. Potential future changes to the organization’s structure were mentioned, with updates to follow. Appreciation was expressed to the City for its support and to the volunteers for their strong commitment, and residents were encouraged to make use of the rink and facilities.

**10.3 Report from the Mayor**

No items under this category.

**11. ADJOURNMENT**

**Moved by** Councillor R. Hondas  
**Seconded by** Councillor M. Skerry

**THAT** the Regular Public Meeting be adjourned at 7:22 p.m.

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Kim Chamberlain / MAYOR

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Amy-Lynn Parker / CITY CLERK