



CITY OF BATHURST
REGULAR PUBLIC MEETING
MINUTES

December 1, 2025
6:30 p.m.
Council Chambers - City Hall

Recording of Attendance

Mayor K. Chamberlain
Deputy Mayor D. Knowles
Councillor P. Anderson
Councillor D. Branch
Councillor S. Brunet
Councillor R. Hondas
Councillor J.-F. LeBlanc
Councillor S. Legacy
Councillor M. Skerry
Councillor M. Willett

Appointed Officials

T. Pettigrew, CAO
A. Parker, City Clerk
M. Abernethy, City Engineer
J.-S. Chiasson, Communications Officer
C. Legacy, Director of Economic Development
D. McLaughlin, Development Officer
C. Roy, Executive Administrator

- 1. MOMENT OF REFLECTION / TERRITORIAL ACKNOWLEDGMENT**
- 2. ADOPTION OF AGENDA**

Moved by Councillor R. Hondas

Seconded by Councillor M. Skerry

THAT the Agenda be approved as presented.

MOTION CARRIED

- 3. DECLARATION OF CONFLICT OF INTEREST**
No conflicts of interest were declared.
- 4. ADOPTION OF MINUTES**

4.1 Regular Public Meeting Held on November 17, 2025

Moved by Councillor D. Branch
Seconded by Councillor M. Willett

THAT the minutes of the Regular Public Meeting dated November 17, 2025, be approved as circulated.

MOTION CARRIED

5. CONSENT AGENDA

6. PUBLIC AND ADMINISTRATIVE PRESENTATIONS

6.1 Citizenship Presentation - Multicultural Association Chaleur Region

The Mayor presented Certificates of Citizenship to the new Canadian citizens.

7. FINANCE

8. MUNICIPAL BY-LAWS

8.1 Hearing of Objections or Support Regarding the By-Law to Approve the 2026 Budget of the Downtown Revitalization Corporation and to Establish a Special Business Improvement Area Levy in the City of Bathurst

A public notice was published for by-law 2025-09 entitled "A By-law to Approve the 2026 Budget of the Downtown Revitalization Corporation and to Establish a Special Business Improvement Area Levy in the City of Bathurst". No written objections were received.

The public was invited to express their opinions to the proposed by-law three times. No objections were declared.

8.2 Proposed By-Law 2025-09 entitled "A By-Law to Approve the 2026 Budget of the Downtown Revitalization Corporation and to Establish a Special Business Improvement Area Levy in the City of Bathurst"

8.2.1 First Reading of By-Law 2025-09

Moved by Deputy Mayor D. Knowles
Seconded by Councillor S. Legacy

THAT the proposed By-Law 2025-09 entitled "A By-Law to Approve the 2026 Budget of the Downtown Revitalization Corporation and to Establish a Special Business Improvement Area Levy in the City of Bathurst" shall be read 3 times by title as per requirements specified in the *Local Governance Act*, subsection 15 (3); and

THAT the above-mentioned proposed By-Law may be examined by contacting the City Clerk during regular office hours; and

THAT the above-mentioned proposed By-Law shall be posted to the City of Bathurst Website and Facebook page, as per the *Local Governance Act*, paragraph 70 (1) c; and

THAT the purpose of the above-mentioned proposed By-Law is to adopt the Special Business Improvement Levy in the City of Bathurst.

BE IT RESOLVED THAT the proposed By-Law 2025-09 entitled “A By-Law to Approve the 2026 Budget of the Downtown Revitalization Corporation and to Establish a Special Business Improvement Area Levy in the City of Bathurst” be read for the first time, by title.

MOTION CARRIED

8.2.2 Second Reading of By-Law 2025-09

Moved by Councillor J.-F. LeBlanc

Seconded by Councillor D. Branch

THAT by-Law 2025-09, entitled "A By-Law to Approve the 2026 Budget of the Downtown Revitalization Corporation and to Establish a Special Business Improvement Area Levy in the City of Bathurst" be read for the second time (by title).

MOTION CARRIED

9. DRAFT RESOLUTIONS

9.1 Supply of Coarse Highway Salt

Moved by Councillor R. Hondas

Seconded by Councillor S. Legacy

WHEREAS for the 2024-2025 season, the City of Bathurst purchased its road salt from Nutrien in Sussex, NB at the price obtained by the Province of New Brunswick by taking advantage of their universal purchasing clause; and

WHEREAS this clause allows any municipality in the Province to obtain salt at the same rate as the provincial contract; and

WHEREAS the lower supply price came with a higher trucking cost, meaning the City of Bathurst must revisit supply and trucking costs annually regardless of the Provincial agreement.

THEREFORE, BE IT RESOLVED THAT after reviewing the cost of trucking for the 2025-2026 season, members of council approve the extension of the contract to purchase an estimated quantity of 3,000 MT of road salt from Nutrien in Sussex, NB, for the total cost of \$201,660.00, plus tax.

MOTION CARRIED

9.2 T004-25 Trucking of Highway Salt 2025/2026

Moved by Councillor D. Branch

Seconded by Councillor S. Legacy

THAT Tender T004-25 Trucking of Highway Salt 2025/2026 be awarded to Tricorp Transportation Ltd. from Lincoln, New Brunswick for \$108,000.00 plus tax.

MOTION CARRIED

9.3 2026-2029 Capital Renewal Plan (CRP)

Moved by Councillor P. Anderson
Seconded by Councillor D. Branch

THAT the document entitled the City of Bathurst 2026-2029 Capital Renewal Plan (CRP) for the capital renewal funding (CRF) allocation be adopted.

MOTION CARRIED

9.4 Items Discussed In-Camera

9.4.1 Money in Lieu of Parkland

Moved by Councillor M. Skerry
Seconded by Councillor R. Hondas

WHEREAS the applicant, René St-Pierre, submitted a Subdivision Plan to the City of Bathurst Development Officer for approval; and

WHEREAS the purpose of the subdivision plan is to create lot 2025-1 (PID 20018610); and

WHEREAS the Subdivision By-Law requires the setting aside of land for public purpose or, Council may require, in lieu of park land, that a sum of money be paid to the City; and

WHEREAS the City of Bathurst already owns several blocks of land designated as parkland in these areas and the size of land to be reserved as parkland for this subdivision will be too small for development.

NOW THEREFORE BE IT RESOLVED that money be paid to the City in lieu of parkland equivalent to 6% of the market value of the land, for a total of \$1,920. The amount received will be deposited in the Parkland Reserve Account, as discussed In-Camera on November 17, 2025, pursuant to section 68 of the *Local Governance Act*.

MOTION CARRIED

9.4.2 Demolition of Dilapidated and Dangerous Buildings

9.4.2.1 East Bathurst, Former Coast Guard Building, PID 20761466

The Building Inspector presented a report indicating that the building, located at the former Coast Guard Building in East Bathurst (PID 20761466), constitutes a hazard to public safety due to its dilapidated and structurally unsound condition. The City Clerk called for the presence of the owner or any person holding an encumbrance on the property to provide evidence to the contrary. As no one came forward, the council proceeded with the matter.

Moved by Councillor S. Brunet
Seconded by Councillor J.-F. LeBlanc

WHEREAS the former Coast Guard Building in East Bathurst has been abandoned for several years; and

WHEREAS the building has been subject to vandalism, arson, and has deteriorated to the point of posing a public safety risk due to its dilapidated condition and compromised structural integrity; and

WHEREAS the property is in violation of the City of Bathurst Dangerous or Unsightly Premises By-law 2019-05; and

WHEREAS the property owner has not appealed the Notice to Comply issued on November 3, 2025; and

WHEREAS Council reviewed the Municipal By-Law Enforcement Officer's report during an In-Camera meeting held on November 17, 2025;

BE IT RESOLVED THAT Council authorize the Municipal By-Law Enforcement Officer to enforce the City of Bathurst Dangerous or Unsightly Premises By-law 2019-05 by proceeding with the demolition of the dilapidated building and the removal of any hazards to public safety from the former Coast Guard Building (PID 20761466) and that the Mayor and City Clerk be authorized to sign all related documents on behalf of the City of Bathurst.

MOTION CARRIED

9.4.2.2

2670 Route 180 South Tetagouche

The Building Inspector presented a report indicating that the building located at 2670 Route 180, South Tetagouche (PID 20761466), constitutes a hazard to public safety due to its dilapidated and structurally unsound condition. The City Clerk called for the presence of the owner or any person holding an encumbrance on the property to provide evidence to the contrary. As no one came forward, the council proceeded with the matter.

Moved by Councillor R. Hondas

Seconded by Councillor S. Legacy

WHEREAS the property located at 2670 Route 180 South Tetagouche has become a hazard to the safety of the public by reason of being vacant or unoccupied and dilapidated; and

WHEREAS Roy Consultant Engineering Services has reported that the property is dangerous, and should be demolished, citing collapsing interior gypsum, severely damaged exterior decks, broken windows, forced-open doors, and widespread interior debris; and

WHEREAS the property is in violation of the City of Bathurst Dangerous or Unsightly Premises By-law 2019-05; and

WHEREAS the property owner has not appealed the Notice to Comply issued on November 3, 2025; and

WHEREAS Council reviewed the Municipal By-Law Enforcement Officer's report during an In-Camera meeting held on November 17, 2025;

BE IT RESOLVED THAT Council authorize the Municipal By-Law Enforcement Officer to enforce the City of Bathurst Dangerous or Unsightly Premises By-law 2019-05 by proceeding with the demolition of the dilapidated building and the removal of any hazards to public safety from 2670 Route 180, South Tetagouche (PID 20258109) and that the Mayor and City Clerk be authorized to sign all related documents on behalf of the City of Bathurst.

MOTION CARRIED

10. ITEMS FOR INFORMATION

10.1 Reports from Administration

None

10.2 Reports from Committees

None

10.3 Report from the Mayor

The Santa Claus parade will take place this Saturday, December 6, 2025.

11. ADJOURNMENT

Moved by Councillor D. Branch

Seconded by Councillor R. Hondas

THAT the Regular Public Meeting be adjourned at 6:57 p.m.

MOTION CARRIED

Kim Chamberlain / MAYOR

Amy-Lynn Parker / CITY CLERK