



CITY OF BATHURST
REGULAR PUBLIC MEETING
MINUTES

August 18, 2025
6:30 p.m.
Council Chambers - City Hall

Recording of Attendance

Mayor K. Chamberlain
Deputy Mayor D. Knowles
Councillor P. Anderson
Councillor D. Branch
Councillor S. Brunet
Councillor R. Hondas
Councillor J.-F. LeBlanc
Councillor S. Legacy
Councillor M. Skerry
Councillor M. Willett

Appointed Officials

T. Pettigrew, CAO
A. Parker, City Clerk
M. Abernethy, City Engineer
L. Foulem, Corporate Communications Manager
M. A. LaPlante, Assistant City Manager
J-P. Oudin, Executive Director of Fire Services
N. R. Rabé Harou, Junior Urban Planner
C. Roy, Executive Administrator
R. Wilbur, Director of Parks, Recreation and Tourism
M. Bouffard, Director of Municipal Planning

- 1. MOMENT OF REFLECTION / TERRITORIAL ACKNOWLEDGMENT**
- 2. ADOPTION OF AGENDA**

Moved by Councillor S. Legacy
Seconded by Deputy Mayor D. Knowles

THAT the Agenda be approved as presented.

MOTION CARRIED

- 3. DECLARATION OF CONFLICT OF INTEREST**

No conflicts of interest were declared.

4. ADOPTION OF MINUTES

4.1 Regular Public Meeting Held on July 21, 2025

Moved by Councillor D. Branch

Seconded by Councillor J.-F. LeBlanc

THAT the minutes of the Regular Public Meeting dated July 21, 2025, be approved as circulated.

MOTION CARRIED

5. CONSENT AGENDA

6. PUBLIC AND ADMINISTRATIVE PRESENTATIONS

6.1 2025-2027 Strategic Plan

The mayor presented an overview of the Council's 2025–2027 Strategic Plan.

7. FINANCE

7.1 Accounts Payable Totals for July 2025

Moved by Councillor R. Hondas

Seconded by Councillor M. Skerry

THAT the accounts payable totals, including payroll, for the month of July be approved as follows:

Operating - \$1,796,282

Capital - \$1,856,421

Total - \$5,350,968

MOTION CARRIED

8. MUNICIPAL BY-LAWS

9. DRAFT RESOLUTIONS

9.1 Council Resolution to Amend the Zoning By-Law Pursuant to Section 111 of the Community Planning Act

Moved by Councillor D. Branch

Seconded by Councillor M. Willett

WHEREAS the City of Bathurst proposes to amend By-Law 2008-01 entitled "The City of Bathurst Zoning By-Law" as follows:

- Modify certain provisions of the zoning by-law to address some inconsistencies.

BE IT RESOLVED THAT:

1. By-laws amending the Zoning By-law be drafted for this purpose;

2. The City Clerk, acting on behalf of the Council, see that the public notice prescribed in section 111 of the *Community Planning Act* is posted on the municipality's website to announce the Council's intention, the day and place for the consideration of objections to the proposed by-laws;
3. The council requests in writing the written views of the Planning Advisory Committee on the proposed amendments;
4. Consideration of objections to the proposed by-laws take place at 6:30 p.m. on September 15, 2025, in the Council Chambers;
5. In accordance with subsection 114(1) of the *Community Planning Act*, development in the area affected by this proposed by-law is prohibited until the by-law becomes valid or fails to become valid.

MOTION CARRIED

9.2 Conditions Amendment - 555 Evangeline Drive

Moved by Deputy Mayor D. Knowles

Seconded by Councillor J.-F. LeBlanc

WHEREAS Resolution 9.1.1, titled "*Adoption of Restrictions and Conditions Pursuant to Section 59 of the Community Planning Act for the Property Located at 555 Evangeline Drive,*" was read during the Regular Public Meeting held on July 21, 2025; and

WHEREAS it has since been determined that Point 3 of the resolution—"That solar panel systems remain allowed on the full property as per By-Law 2019-04Z, subject to the satisfaction of the Development Officer, prior to the issuance of any required permit(s)"—should be removed;

BE IT RESOLVED THAT Council hereby amends the resolution presented on July 21, 2025, by removing Point 3 in its entirety;

BE IT FURTHER RESOLVED THAT all other provisions of the resolution shall remain unchanged and in full force and effect.

MOTION CARRIED

9.3 Adoption of the 2025–2027 Strategic Plan

Moved by Councillor P. Anderson

Seconded by Councillor S. Brunet

WHEREAS the Council recognizes the importance of long-term planning to guide the growth, development, and service delivery of the municipality; and

WHEREAS the Strategic Plan outlines the municipality's vision, mission, and key pillars for the planning period, and serves as a roadmap for decision-making and resource allocation;

NOW THEREFORE BE IT RESOLVED THAT the Council hereby adopts the 2025–2027 Strategic Plan as presented.

MOTION CARRIED

9.4 Transfer from Utility Capital Reserve to Utility Capital Fund

Moved by Councillor M. Skerry

Seconded by Councillor R. Hondas

BE IT RESOLVED that members of Council authorize a transfer of \$36,686.79 from the Utility Capital Reserve to Utility Capital Fund to cover repairs for Lift Stations 1 and 8.

MOTION CARRIED

9.5 Items Discussed In-Camera

9.5.1 Lease Agreement - Anglophone North School District

Moved by Councillor M. Willett

Seconded by Councillor D. Branch

THAT Council members approve the lease agreement between the Anglophone North School District and the City of Bathurst as discussed in camera on July 21, 2025, pursuant to section 68 of the *Local Governance Act* and that the Mayor and City Clerk be authorized to sign all related documents on behalf of the city.

MOTION CARRIED

10. ITEMS FOR INFORMATION

10.1 Reports from Administration

10.1.1 Roadwork Update by City Engineer, Matthew Abernethy

Road Projects Update

St-Anne Street and Chaleur Street: Both underway, on schedule; completion expected mid-late October. Traffic delays expected at St-Anne/St. Peter Intersection; improvements being considered.

Other Roads: Little River, Roy Lane, Rough Waters, and Craig Avenue rebuilds completed. Riverbank expected completed this week; Daniel Drive and Ryan Road pending budget review.

Budget: Overbudget by ~\$75,000 on Rough Waters and Little River. Daniel Drive may be deferred to next year if needed.

Water Advisory Update:

Following recent rainfall, the water system is in good condition. The advisory remains in place due to low Middle River levels over the dry summer, which had reduced reservoir inflows. Daily water consumption decreased by 25–30% after residents were asked to limit lawn watering, keeping reservoirs stable. No shutdowns of carwashes or splash pads were required. With recent rain, reservoir levels have improved, and water is now spilling over. Residents are encouraged to continue mindful water use, watering gardens in the evening if needed.

10.1.2 Wildfire Update by Executive Director of Fire Services Jean-Philippe Oudin

A presentation was given on the New Brunswick wildland fires, including recent incidents, prevention actions, and safety guidelines.

10.2 Reports from Committees

None

10.3 Report from the Mayor

The Mayor issued a reminder to the public that the deadline for submitting grant requests over \$5,000 is August 29, 2025.

11. ADJOURNMENT

Moved by Councillor R. Hondas

Seconded by Councillor S. Legacy

THAT the Regular Public Meeting be adjourned at 7:33 p.m.

MOTION CARRIED

Kim Chamberlain / MAYOR

Amy-Lynn Parker / CITY CLERK