



CITY OF BATHURST
REGULAR PUBLIC MEETING
MINUTES

July 7, 2025
6:30 p.m.
Council Chambers - City Hall

Recording of Attendance

Deputy Mayor D. Knowles
Councillor P. Anderson
Councillor D. Branch
Councillor S. Brunet
Councillor R. Hondas
Councillor J.-F. LeBlanc
Councillor S. Legacy
Councillor M. Skerry
Councillor M. Willett

Absent

Mayor K. Chamberlain

Appointed Officials

T. Pettigrew, CAO
A. Parker, City Clerk
J.-S. Chiasson, Communications Officer
M. A. LaPlante, Assistant City Manager
C. Legacy, Director of Economic Development
D. McLaughlin, Development Officer
N. R. Rabé Harou, Junior Urban Planner
C. Roy, Executive Administrator
R. Wilbur, Director of Parks, Recreation and Tourism

1. **MOMENT OF REFLECTION / TERRITORIAL ACKNOWLEDGMENT**
2. **ADOPTION OF AGENDA**

Moved by Councillor D. Branch

Seconded by Councillor J.-F. LeBlanc

THAT the Agenda be approved as presented.

MOTION CARRIED

3. **DECLARATION OF CONFLICT OF INTEREST**

No conflicts of interest were declared.

4. **ADOPTION OF MINUTES**

4.1 **Regular Public Meeting Held on June 16, 2025**

Moved by Councillor S. Brunet

Seconded by Councillor M. Willett

THAT the minutes of the Regular Public Meeting dated June 16, 2025, be approved as circulated.

MOTION CARRIED

5. **CONSENT AGENDA**

None

6. **PUBLIC AND ADMINISTRATIVE PRESENTATIONS**

6.1 **Retirement - Denis Boucher**

After 42 years of dedicated service, Denis Boucher is retiring from the City. His career began in 1983 reading water meters and evolved into the role of trusted Financial Officer—a journey that highlights decades of hard work and commitment.

Throughout the years, Denis contributed across several departments including Treasury, Payroll, and Revenue. His work has spanned over four decades of change, growth, and collaboration, and he leaves behind a legacy appreciated by many colleagues and staff.

As he enters retirement, we recognize the lasting impact of his service. His dedication and contributions will be remembered long after his final day.

Council extends its sincere thanks and congratulations to Denis Boucher for 42 years of outstanding service.

7. **FINANCE**

8. **MUNICIPAL BY-LAWS**

8.1 **Receipt of the Planning Advisory Committee Recommendations**

8.1.1 **555 Evangeline Drive**

It is the view of the Planning Advisory Committee (PAC) of the City of Bathurst that the City amends:

- Schedule A: Future Land use Map of the City of Bathurst's By-law (No. 2006-01) to change the designation from "Communication Tower" to "Commercial".
- Schedule A: Zoning Map of the City of Bathurst's Zoning By-law (No. 2008-01) to change the zoning from "Communication Tower (CT)" to "Highway Commercial (HC)".

For the subject property (PID 20784823), located at 555 Evangeline Drive in the City of Bathurst, in order to specify that the amendments adopted by the council in 2019 were for a portion of the property and not for the entire property; subject to the following terms and conditions pursuant to section 59 of the *Community Planning Act* (C-19):

- a. That the 152 m² portion of the property where the Tower was installed remains a "Communication Tower (CT)" zone.
- b. Any potential development would be subject to a minimum setback from the tower. The setback should be the height of the tower plus 10% of that height unless otherwise proven by a professional consultant (Engineering Firm) that the tower does not pose a risk.
- c. Any additional conditions that Council wishes to impose.

8.1.2 1935 St. Peter Avenue

It is the view of the Planning Advisory Committee (PAC) of the City of Bathurst that the City amends:

- Schedule A: Zoning Map of the City of Bathurst's Zoning By-law (No. 2008-01) to change the zoning from "Communication Tower (CT)" to "Highway Commercial (HC)".

For the subject property (PID 20802625), located at 1935 St. Peter Avenue in the City of Bathurst, in order to specify that the amendments adopted by the council in 2019 were for a portion of the property and not for the entire property; subject to the following terms and conditions pursuant to section 59 of the *Community Planning Act* (C-19):

- a. That the 225 m² portion of the property where the Tower was installed remains a "Communication Tower (CT)" zone.
- b. That solar panel systems remain allowed on the full property as per the By-Law 2019- 04Z, subject to the satisfaction of the Development Officer, prior to the issuance of any required permit(s).
- c. Any potential development would be subject to a minimum setback from the tower. The setback should be the height of the tower plus 10% of that height unless otherwise proven by a professional consultant (Engineering Firm) that the tower does not pose a risk.
- d. Any additional conditions that Council wishes to impose.

8.2 Hearing of Objections or Support Regarding the Proposed Municipal Plan Amendments

8.2.1 555 Evangeline Drive

For the property located at 555 Evangeline Drive, a public notice, as required under section 111 of the *Community Planning Act*, regarding the draft amendment to the Municipal and Zoning By-Law, was published. No written objections were received.

Members of the public were invited to express their opinions to the proposed Zoning By-Law Amendment for 555 Evangeline Drive. No comments were received.

8.2.2 1935 St. Peter Avenue

For the property located 1935 St. Peter Avenue, a public notice, as required under section 111 of the *Community Planning Act*, regarding the draft amendment to the Zoning By-Law, was published. No written objections were received.

Members of the public were invited to express their opinions to the proposed Zoning By-Law Amendment for 1935 St. Peter Avenue. No comments were received.

8.3 Proposed Municipal and Zoning By-Law Amendments

8.3.1 555 Evangeline Drive

8.3.1.1 First Reading By-Law 2025-04M

Moved by Councillor D. Branch

Seconded by Councillor M. Skerry

THAT the proposed By-Law 2025-04M entitled “A By-Law to Amend By-Law No. 2006-01 Entitled “The City of Bathurst Municipal Plan By-Law”” shall be read 3 times by title as per requirements specified in the *Local Governance Act*, subsection 15(3); and

THAT the above-mentioned proposed By-Law may be examined by contacting the City Clerk during regular office hours; and

THAT the above-mentioned proposed By-Law shall be posted to the City of Bathurst Website and Facebook page, as per the *Local Governance Act*, paragraph 70(1)c; and

THAT the purpose of this amendment is to specify that the amendments adopted by the council in 2019 were for a portion of the property and not for the entire property.

BE IT RESOLVED THAT proposed By-Law 2025-04M entitled “A By-Law to Amend By-Law No. 2006-01 Entitled “The City of Bathurst Municipal Plan By-Law”” be read for the first time, by title.

MOTION CARRIED

8.3.1.2 First Reading By-Law 2025-04Z

Moved by Councillor J.-F. LeBlanc

Seconded by Councillor R. Hondas

THAT the proposed By-Law 2025-04Z entitled “A By-Law to Amend By-Law No. 2008-01 Entitled “The City of Bathurst Zoning By-Law”” shall be read 3 times by title as per requirements specified in the *Local Governance Act*, subsection 15(3); and

THAT the above-mentioned proposed By-Law may be examined by contacting the City Clerk during regular office hours; and

THAT the above-mentioned proposed By-Law shall be posted to the City of Bathurst Website and Facebook page, as per the *Local Governance Act*, paragraph 70(1)c; and

THAT the purpose of this rezoning is to specify that the amendments adopted by the council in 2019 were for a portion of the property and not for the entire property.

BE IT RESOLVED THAT proposed By-Law 2025-04Z entitled “A By-Law to Amend By-Law No. 2008-01 Entitled “The City of Bathurst Zoning By-Law”” be read for the first time, by title.

MOTION CARRIED

8.3.1.3 Second Reading By-Law 2025-04M

Moved by Councillor S. Brunet

Seconded by Councillor P. Anderson

THAT By-Law 2025-04M, entitled "A By-Law to Amend By-Law No. 2006-01 entitled “The City of Bathurst Municipal Plan By-Law”" be read for the second time (by title).

MOTION CARRIED

8.3.1.4 Second Reading By-Law 2025-04Z

Moved by Councillor S. Legacy

Seconded by Councillor M. Skerry

THAT By-Law 2025-04Z, entitled "A By-Law to Amend By-Law 2008-01 entitled "The City of Bathurst Zoning By-Law" be read for the second time (by title).

MOTION CARRIED

8.3.2 1935 St. Peter Avenue

8.3.2.1 First Reading By-Law 2025-03Z

Moved by Councillor M. Willett

Seconded by Councillor R. Hondas

THAT the proposed By-Law 2025-03Z entitled “A By-Law to Amend By-Law No. 2008-01 Entitled “The City of Bathurst Zoning By-Law”” shall be read 3 times by title as per requirements specified in the *Local Governance Act*, subsection 15(3); and

THAT the above-mentioned proposed By-Law may be examined by contacting the City Clerk during regular office hours; and

THAT the above-mentioned proposed By-Law shall be posted to the City of Bathurst Website and Facebook page, as per the *Local Governance Act*, paragraph 70(1)c; and

THAT the purpose of the above-mentioned proposed By-Law is to change the zoning of a portion (27833.15 m²) of the property located at 1935 St Peter Avenue and bearing PID number 20802625. For the purpose of the Zoning By-Law, the zoning is changed from "Communication Tower (CT)" to "Highway Commercial (HC)".

BE IT RESOLVED THAT proposed By-Law 2025-03Z entitled “A By-Law to Amend By-Law No. 2008-01 Entitled “The City of Bathurst Zoning By-Law”” be read for the first time, by title.

MOTION CARRIED

8.3.2.2 Second Reading By-Law 2025-03Z

Moved by Councillor S. Legacy
Seconded by Councillor M. Skerry

THAT By-Law 2025-03Z, entitled "A By-Law to Amend By-Law 2008-01 entitled "The City of Bathurst Zoning By-Law" be read for the second time (by title).

MOTION CARRIED

8.4 Dangerous or Unsightly Premises By-Law

8.4.1 Third Reading By-Law 2019-05

Moved by Councillor D. Branch
Seconded by Councillor J.-F. LeBlanc

THAT By-Law 2019-05, entitled “Dangerous or Unsightly Premises By-Law” be read for the third time (by title).

MOTION CARRIED

8.5 A By-Law Respecting the Remuneration of Mayor and Councillors of the City of Bathurst

8.5.1 Second Reading of By-Law 2025-06

Moved by Councillor R. Hondas
Seconded by Councillor S. Brunet

THAT By-Law 2025-06, entitled “A By-Law Respecting the Remuneration of Mayor and Councillors of the City of Bathurst” be read for the second time (by title).

Seven (7) - Yay: Councillors Branch, Brunet, Hondas, LeBlanc, Legacy, Skerry and Willett

One (1) - Nay: Councillor Anderson

MOTION CARRIED

9. DRAFT RESOLUTIONS

9.1 Appointment to Bathurst Public Library Commission

9.1.1 Amy-Lynn Parker - First Term

Moved by Councillor M. Willett
Seconded by Councillor P. Anderson

THAT Amy-Lynn Parker be appointed to the Bathurst Public Library Commission for a first term of office expiring July 2028.

MOTION CARRIED

9.1.2 Monique Nowlan - Second Term

Moved by Councillor J.-F. LeBlanc

Seconded by Councillor S. Legacy

THAT Monique Nowlan be appointed to the Bathurst Public Library Commission for a second term of office expiring July 2028.

MOTION CARRIED

9.1.3 Charles Ramsey - Third Term

Moved by Councillor R. Hondas

Seconded by Councillor M. Willett

THAT Charles Ramsey be appointed to the Bathurst Public Library Commission for a third term of office expiring July 2028.

MOTION CARRIED

9.2 Group Insurance 2025-2027 Renewal (Canada Life)

Moved by Councillor S. Brunet

Seconded by Councillor S. Legacy

WHEREAS BFL CANADA serves as the insurance broker for numerous municipalities, including the City of Bathurst; and

WHEREAS BFL CANADA has reported that the financial terms proposed by Canada Life for the period of August 1, 2025, to July 31, 2027, are reasonable and justified; and

WHEREAS the report from BFL CANADA confirms that Canada Life continues to apply favorable renewal parameters to establish a premium adequate to cover future claims; and

WHEREAS the City of Bathurst is committed to providing quality employee benefits at competitive rates;

THEREFORE BE IT RESOLVED THAT members of council hereby accept the renewal terms presented by Canada Life for the group insurance coverage of City of Bathurst employees for the period from August 1, 2025, to July 31, 2027.

MOTION CARRIED

9.3 Items Discussed In-Camera

9.3.1 Bathurst Regional Airport

Moved by Councillor M. Skerry

Seconded by Councillor M. Willett

WHEREAS representatives from the City of Bathurst, together with neighboring municipalities, met with officials from the Bathurst Regional Airport to address the airport's financial needs; and

WHEREAS the airport has identified an immediate funding requirement of \$300,000, along with a request for a \$1,000,000 financial guarantee; and

WHEREAS the airport has also requested \$350,000 in funding to engage a strategic advisor; and

WHEREAS the neighboring municipalities are contributing to this funding initiative; and

WHEREAS the participating municipalities have agreed to allocate these contributions using the Regional Service Commission formula, consisting of a 50% tax base and 50% population distribution among the involved parties;

NOW THEREFORE BE IT RESOLVED THAT the City of Bathurst commits to contributing under the following terms:

- \$153,163 in 2025 as a grant;
- \$150,000 in 2025 as a financial guarantee;
- \$178,690 in 2025 to support a strategic advisor;

AND THAT the remaining \$360,543 be considered as part of the 2026 budget to fulfill the City's total planned contribution, as discussed In-Camera on June 9, 2025, in accordance with section 68 of the *Local Governance Act* and that the Mayor and City Clerk be authorized to sign all related documents on behalf of the City.

Motion to Move In-Camera:

Moved by Councillor D. Branch

Seconded by Councillor S. Legacy

THAT Council proceed to an In-Camera session to further discuss matters related to the Bathurst Regional Airport.

MOTION CARRIED

Motion to Resume Public Session:

Moved by Councillor P. Anderson

Seconded by Councillor M. Skerry

THAT Council resume the regular public meeting.

MOTION CARRIED

Resolution Adoption:

Following the return to the public session, the previously moved and seconded resolution was brought to a vote.

MOTION CARRIED

9.3.2 Agreement of Purchase and Sale of Assets - Bathurst Aquatic Centre Inc.

Moved by Councillor R. Hondas

Seconded by Councillor S. Legacy

THAT members of Council approve the Agreement of Purchase and Sale of Assets between the City of Bathurst and the Bathurst Aquatic Centre Inc., and that the Mayor and City Clerk be authorized to sign all related documents on behalf of the City, as discussed In-Camera, pursuant to section 68 of the *Local Governance Act*.

MOTION CARRIED

9.3.3 Lease Agreement - Care-A-Lot Early Learning Center

Moved by Councillor S. Legacy

Seconded by Councillor D. Branch

THAT Council members approve the lease agreement between Care-A-Lot Early Learning Center and the City of Bathurst as discussed in camera on June 16, 2025, pursuant to section 68 of the *Local Governance Act* and that the Mayor and City Clerk be authorized to sign all related documents on behalf of the city.

MOTION CARRIED

10. ITEMS FOR INFORMATION**10.1 Reports from Administration**

None

10.2 Reports from Committees

None

10.3 Report from the Mayor

None

11. ADJOURNMENT

Moved by Councillor R. Hondas

Seconded by Councillor M. Willett

THAT the Regular Public Meeting be adjourned at 7:12 p.m.

MOTION CARRIED

Dale Knowles / DEPUTY MAYOR

Amy-Lynn Parker / CITY CLERK