



**CITY OF BATHURST**  
**REGULAR PUBLIC MEETING**  
**MINUTES**

**April 15, 2024**  
**6:30 p.m.**  
**Council Chambers - City Hall**

Recording of Attendance

Mayor K. Chamberlain  
Councillor P. Anderson  
Councillor D. Branch  
Councillor S. Brunet  
Councillor R. Hondas  
Councillor D. Knowles  
Councillor J.-F. LeBlanc  
Councillor S. Legacy  
Deputy Mayor M. Willett

Absent

Councillor M. Skerry

Appointed Officials

T. Pettigrew, Chief Administrative Officer  
A. Parker, City Clerk  
M. Abernethy, City Engineer  
J.-S. Chiasson, Communications Officer  
M. A. LaPlante, Assistant City Manager  
C. Legacy, Director of Economic Development  
R. Wilbur, Director of Parks, Recreation and Tourism  
M. Bouffard, Director of Municipal Planning

**1. MOMENT OF REFLECTION / TERRITORIAL ACKNOWLEDGMENT**

**2. ADOPTION OF AGENDA**

**Moved by** Councillor D. Branch

**Seconded by** Councillor D. Knowles

**THAT** the Agenda be approved as presented.

**MOTION CARRIED**

**3. DECLARATION OF CONFLICT OF INTEREST**

No conflicts of interest were declared.

**4. ADOPTION OF MINUTES**

**4.1 Regular Public Meeting Held on March 18, 2024**

**Moved by** Councillor J.-F. LeBlanc

**Seconded by** Councillor S. Legacy

**THAT** the minutes of the Regular Public Meeting dated March 18, 2024, be approved as circulated.

**MOTION CARRIED**

**5. CONSENT AGENDA**

There were no items under the consent agenda.

**6. PUBLIC AND ADMINISTRATIVE PRESENTATIONS**

**6.1 2024 Hospitality Days by Mike Doucet**

Mr. Mike Doucet, president for the Hospitality Days festival, gave members of Council an overview of what to expect for 2024 as well as ask for an additional \$25,000 from the Tourism Accommodation Levy fund.

The 10-day festival will host 48 different events with more events for seniors and children compared to last year. The committee has decided to expand the age bracket this year for the concerts to allow 13+ into the event with a parent or guardian. There will also be a slight change in the scheduling this year to allow the fireworks to take place during the first Saturday of the festival.

The committee was also very excited to debut their new commercial and announced it will be shown in all Atlantic provinces as well as a contest that will be advertised during CTV's Live at 5 from May 27, 2024, to May 31, 2024. The grand prize consists of 2 super passes, 3 nights at Best Western, VIP access to all events, \$250 in gas cards, \$200 gift certificate for District Burger and \$500 in cash for a total value of \$2,500.

Members of Council were in agreement to grant the \$25,000 from the Tourism Accommodation Levy fund as requested which will be brought to a future meeting for resolution.

**6.2 Revision of Zoning Provisions Relating to Parking and Multi-Family Dwellings in the Central Business District zone (CBD Zone) by Marc Bouffard**

Mr. Marc Bouffard, Director of Municipal Planning for the City of Bathurst, introduced to members of Council a revision of the zoning provisions relating to parking and multi-family dwellings.

The purpose of the rezoning is to correct inconsistencies and contradictions in the current zoning by-law that may delay the issuance of building permits for multi-family dwellings. He is recommending changing the requirement of 1.5 parking spaces to 1 space per dwelling unit. It is also being recommended that the height and floor area ratio be corrected as it currently states two different standards.

**7. FINANCE**

**7.1 Accounts Payable Totals for March 2024**

**Moved by** Councillor D. Branch  
**Seconded by** Deputy Mayor M. Willett

**THAT** the accounts payable totals, including payroll, for the month of March 2024 be approved as follows:

Operating - \$1,305,132

Capital - \$271,808

Total - \$2,826,241

**MOTION CARRIED**

**8. MUNICIPAL BY-LAWS**

There were no items under municipal by-laws.

**9. DRAFT RESOLUTIONS**

**9.1 Zoning By-Law Amendment Relating to Parking and Multi-Family Dwellings in the Central Business District Zone (CBD Zone)**

**Moved by** Councillor S. Brunet  
**Seconded by** Councillor J.-F. LeBlanc

**WHEREAS** the City of Bathurst proposes to amend By-Law 2008-01 entitled “The City of Bathurst Zoning By-Law” to allow the designation and use of the following lands as follows:

Modify certain provisions of the zoning by-law concerning:

1. The number of parking spaces required for apartment dwellings, and
2. The height of apartment dwellings in the Central Business District (CBD) Zone.

**BE IT RESOLVED THAT**

1. By-laws amending the Zoning By-law be drafted for this purpose,
2. The City Clerk, acting on behalf of City Council, see that the public notice prescribed in section 111 of the *Community Planning Act* is posted on the municipality’s website to announce the Council’s intention, the day and place for the consideration of objections to the proposed by-laws,
3. City Council requests in writing the written views of the Planning Advisory Committee on the proposed amendments, and
4. Consideration of objections to the proposed by-laws take place at 6:30 p.m. on May 6, 2024, in Council Chambers.

**MOTION CARRIED**

**9.2 Renewal of Appointments to the Bathurst Aquatic Centre Commission**

**Moved by** Councillor S. Brunet  
**Seconded by** Deputy Mayor M. Willett

**THAT** Francesco Saverio Viglione and Roxane Perron-Faulds be appointed to the Aquatic Centre Commission for a Second term of office expiring April 2025.

**MOTION CARRIED**

**9.3 T004-24 Longitudinal Line Painting**

**Moved by** Councillor D. Knowles  
**Seconded by** Councillor J.-F. LeBlanc

**THAT** tender T004-24 Longitudinal Line Painting be awarded to Four Season Sports as a 5-year contract for \$50,075.00 plus tax per year for a total of \$250,375.00 plus tax.

**MOTION CARRIED**

**9.4 T005-24 Pavement Markings**

**Moved by** Deputy Mayor M. Willett  
**Seconded by** Councillor S. Legacy

**THAT** tender T005-24 Pavement Markings be awarded to Gloucester Sealer as a 5-year contract for \$59,657.00 plus tax per year for a total of \$298,284.99 plus tax.

**MOTION CARRIED**

**9.5 P2010-01 Policy on the Use of Global Positioning Systems**

**Moved by** Councillor S. Legacy  
**Seconded by** Councillor D. Branch

**WHEREAS** the City of Bathurst is dedicated to the health and safety of its employees, as well as the efficient use and maintenance of all its vehicles; and

**WHEREAS** the use of GPS is a valuable tool to promote safer driving habits and alleviate risks associated with the use of City of Bathurst vehicles.

**BE IT THEREFORE RESOLVED** that members of Council approve the modification of policy P2010-01 Policy on the Use of Global Positioning Systems, as attached hereto.

**MOTION CARRIED**

**9.6 Items Discussed In-Camera**

**9.6.1 License Agreement - East Coast Adventure Co.**

**Moved by** Councillor J.-F. LeBlanc  
**Seconded by** Councillor S. Legacy

**THAT** Council members approve the License Agreement between East Coast Adventure Co. and the City of Bathurst as discussed in camera on February 12, 2024, pursuant to *section 68 of the Local Governance Act* and that the Mayor and City Clerk be authorized to sign all related documents on behalf of the City.

**MOTION CARRIED**

**9.6.2 License Agreement - 235 Dumaresq Street**

**Moved by** Councillor D. Branch

**Seconded by** Deputy Mayor M. Willett

**THAT** Council members approve the License Agreement between Edward Jackson and Tammy Marlene Hughes and the City of Bathurst as discussed in camera on April 2, 2024, pursuant to *section 68 of the Local Governance Act* and that the Mayor and City Clerk be authorized to sign all related documents on behalf of the City.

**MOTION CARRIED**

**9.6.3 Sale of Land - 905 Riverside Drive**

**Moved by** Councillor J.-F. LeBlanc

**Seconded by** Councillor R. Hondas

**THAT** Council approves the sale of a parcel of land located at 905 Riverside Drive, Property Identification Number 20619842 to Mrs. Gisele Lagace in the amount of \$1 plus applicable tax to be deposited in the General Capital Fund Reserve. The purchaser will be responsible for all legal, subdivision and registration fees as discussed In-Camera on April 2, 2024, under section 68 of the *Local Governance Act*; and that the Mayor & City Clerk be authorized to sign all related documents on behalf of the City.

**MOTION CARRIED**

**10. ITEMS FOR INFORMATION**

**10.1 Reports from Administration**

There were no administration reports.

**10.2 Reports from Committees**

**10.2.1 Union of the Municipalities of New Brunswick by Councillor LeBlanc**

Councillor LeBlanc gave an update to members of Council on the Union of Municipalities of New Brunswick meeting he attended during the weekend of March 22, 2024.

**10.2.2 Arts and Culture by Councillor Brunet**

Councillor Brunet gave an update on the arts and cultural events that have been taking place in the City of Bathurst. He also took this opportunity to remind members of Council and the public on upcoming events.

**10.3 Report from the Mayor**

Mayor Chamberlain invited Councillor Legacy to remind citizens that the return of Bay Breakfast hosted by Co-Action will take place this Friday, April 19, 2024, at participating restaurants. Details about the event can be found on their Facebook page.

**10.3.1 Proclamation - Earth Day 2024**

The City Clerk and Mayor read the proclamation for Earth Day 2024.

**11. ADJOURNMENT**

**Moved by** Councillor J.-F. LeBlanc

**Seconded by** Councillor D. Branch

**THAT** the Regular Public Meeting be adjourned at 7:26 p.m.

**MOTION CARRIED**

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Kim Chamberlain / MAYOR

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Amy-Lynn Parker / CITY CLERK