



**CITY OF BATHURST**  
**REGULAR PUBLIC MEETING**  
**MINUTES**

**March 18, 2024**  
**6:30 p.m.**  
**Council Chambers - City Hall**

Recording of Attendance

Mayor K. Chamberlain  
Deputy Mayor P. Anderson  
Councillor D. Branch  
Councillor S. Brunet  
Councillor R. Hondas  
Councillor D. Knowles  
Councillor J.-F. LeBlanc  
Councillor S. Legacy  
Councillor M. Skerry  
Councillor M. Willett

Appointed Officials

T. Pettigrew, Chief Administrative Officer  
A. Parker, City Clerk  
D. Boucher, Fire Chief  
J.-S. Chiasson, Communications Officer  
S. Morton, Director of Human Resources  
R. Melanson, Deputy Chief  
D. Aube, Deputy Fire Chief  
D. Hamel, Assistant Deputy Fire Chief

1. **MOMENT OF REFLECTION / TERRITORIAL ACKNOWLEDGMENT**
2. **ADOPTION OF AGENDA**

**Moved by** Councillor D. Branch  
**Seconded by** Councillor M. Willett

**THAT** the Agenda be approved as presented.

**MOTION CARRIED**

3. **DECLARATION OF CONFLICT OF INTEREST**

No conflicts of interest were declared.

4. **ADOPTION OF MINUTES**

4.1 **Regular Public Meeting Held on February 20, 2024**

**Moved by** Councillor M. Skerry  
**Seconded by** Councillor D. Branch

**THAT** the minutes of the Regular Public Meeting dated February 20, 2024, be approved as circulated.

**MOTION AMENDED**

**Moved by** Councillor D. Knowles  
**Seconded by** Councillor M. Skerry

**THAT** the minutes of the Regular Public Meeting dated February 20, 2024, be amended as follows:

For point 8.3.1, Councillor Branch’s reason for voting against: wanted his questions answered and wait for a possibility of a memorandum of understanding with the college.

**MOTION CARRIED**

**Moved by** Councillor J.-F. LeBlanc  
**Seconded by** Councillor S. Brunet

**THAT** the minutes of the Regular Public Meeting dated February 20, 2024, be approved as circulated with the amendments to item 8.3.1.

**MOTION CARRIED**

**4.2 Special Public Meeting Held March 11, 2024**

**Moved by** Councillor D. Branch  
**Seconded by** Councillor M. Willett

**THAT** the minutes of the Special Public Meeting dated March 11, 2024, be approved as circulated.

**MOTION CARRIED**

**5. CONSENT AGENDA**

There were no items under the consent agenda.

**6. PUBLIC AND ADMINISTRATIVE PRESENTATIONS**

**6.1 2023 Year in Review - Bathurst Fire Department by Deputy Fire Chief Dustin Aubé and Assistant Deputy Fire Chief Dan Hamel**

Deputy Fire Chief Dustin Aubé and Assistant Deputy Fire Chief Dan Hamel presented a year end review for 2023. They began their presentation by highlighting the major events, retirements and promotions throughout the department.

The presentation also covered the following topics:

- Fire prevention

- Fire safety inspection statistics
- New operational tools received in 2023
- Overview of emergency response in 2023
- Professional development and training attended by the team

They ended their presentation with an overview of what's planned for 2024.

**6.2 2023 Year in Review - Bathurst Police Force by Deputy Chief Roger Melanson**

Deputy Chief, Roger Melanson, opened his presentation with a message from Chief Thériault who could not be present for the meeting. The presentation continued with the Bathurst Police Force's mission statement of "The Bathurst Police Force will pursue professional excellence while protecting the lives and property of our citizens and visitors. We will ensure that our community is a safe and desirable place to live, work and visit." Deputy Chief Melanson introduced the positions that are held within the department and their commitment to the City.

The presentation also covered the following information for 2023 :

- Statistics
- Budget
- Fleet
- Complaints
- Policing standard/shared services

**7. FINANCE**

**7.1 Accounts Payable Totals for February 2024**

**Moved by** Councillor S. Legacy

**Seconded by** Councillor D. Knowles

**THAT** the accounts payable totals, including payroll, for the month of February 2024 be approved as follows:

Operating - \$2,436,514

Capital - \$57,408

Total - \$3,959,050

**MOTION CARRIED**

**8. MUNICIPAL BY-LAWS**

**8.1 2024-04 Transient Traders, Peddlers, Vendors and Mobile Truck By-Law**

**8.1.1 Third Reading of By-Law 2024-04**

**Moved by** Councillor R. Hondas  
**Seconded by** Councillor J.-F. LeBlanc

**THAT** By-Law 2024-04, entitled "Transient Traders, Peddlers, Vendors and Mobile Truck By-Law" be read for the third time (by title).

**MOTION CARRIED**

**8.2 2024-05 A By-Law to License and Regulate Outside Entertainment**

**8.2.1 Third Reading of By-Law 2024-05**

**Moved by** Councillor D. Branch  
**Seconded by** Councillor M. Willett

**THAT** By-Law 2024-05, entitled "A By-Law to License and Regulate Outside Entertainment" be read for the third time (by title).

**MOTION CARRIED**

**9. DRAFT RESOLUTIONS**

**9.1 Rezoning Application - 1945 Miramichi Avenue**

**Moved by** Councillor D. Branch  
**Seconded by** Councillor M. Willett

**WHEREAS** the City of Bathurst proposes to amend By-Law No. 2006-01 entitled “The City of Bathurst Municipal Plan By-Law” to allow the designation and use of the following lands as follows:

Change the land use of a portion of the lands located at 1945 Miramichi Avenue and bearing PIDs 20035986 and 20538278. For the purpose of the Municipal Plan, the land use is changed from “Commercial” to “Industrial”.

The purpose of this rezoning is to change the use of the former Nissan car dealership to enable a workshop specializing in the manufacture and refurbishment of electrical equipment by two companies already established in Bathurst, namely Black & McDonald and Power Precision.

**NOW THEREFORE BE IT RESOLVED THAT**

1. The Council request in writing the written views of the Planning Advisory Committee on the proposed amendments.
2. The public presentation of the proposed amendment to the Municipal Plan take place on April 2, 2024, at 6:30 p.m. in Council Chambers.
3. The City Clerk, acting on behalf of the council, see that the public notice prescribed in section 25 of the *Community Planning Act* is posted on the municipality’s website to announce the Council’s intention, the day and place of the public presentation.

4. The opportunity to make objections to the Council regarding the proposed by-law within thirty (30) days of the date of the public presentation by forwarding them to the City Clerk at City Hall.

**MOTION CARRIED**

**9.2 Distribution of Donation Received From Campbell Amusements Ltd.**

**Moved by** Councillor S. Brunet

**Seconded by** Councillor M. Skerry

**WHEREAS** Campbell Amusements Ltd. donated \$3,000 to the City of Bathurst; and

**WHEREAS** the donation is to be distributed as per specifications determined by the donator.

**BE IT RESOLVED** that the following Minor Sports Associations will each receive a cheque in the amount of \$300:

- Club Tennis Chaleur;
- Bathurst Minor Baseball;
- Bathurst Minor Basketball;
- Jackrabbit Ski Club;
- Bathurst Curling Club - Little Rocks/Junior Program;
- Skate Bathurst;
- Bathurst Minor Hockey;
- Bathurst Fudoshin Judo Club;
- Blast Swim Club;
- Club de Lutte Acadie Bathurst - Youth Group

**MOTION CARRIED**

**9.3 Collective Agreement - Bathurst Police Association**

**Moved by** Councillor R. Hondas

**Seconded by** Councillor J.-F. LeBlanc

**WHEREAS** the Collective Agreement between the City of Bathurst and the Bathurst Police Association expired December 31, 2023; and

**WHEREAS** both parties reached an agreement for the period of January 1, 2024, to December 31, 2027.

**NOW THEREFORE BE IT RESOLVED** that the Collective Agreement for the Bathurst Police Association be accepted and that the Mayor and the City Clerk be authorized to sign the necessary contract documents for and on behalf of the City.

**MOTION CARRIED**

**9.4 P2024-02 Policy and Procedure Development Policy**

**Moved by** Councillor D. Branch  
**Seconded by** Councillor S. Legacy

**WHEREAS** the City of Bathurst is committed to developing efficient and effective policy management tools that improve the administration and delivery of its services to the community; and

**WHEREAS** all City of Bathurst policies should be clearly stated and managed in accordance with the guidelines of this policy framework.

**BE IT RESOLVED THAT** members of council approve policy P2024-02 entitled "Policy and Procedure Development Policy", as attached hereto.

**MOTION CARRIED**

**9.5 P2024-05 Bathurst Sports Hall of Fame Policy**

**Moved by** Councillor M. Skerry  
**Seconded by** Councillor J.-F. LeBlanc

**WHEREAS** the City of Bathurst recognizes and honours the achievements of Bathurst individuals or teams who have attained prominence and distinction in any field of sport and those who have made a major contribution to the development and advancement of sport in the Bathurst area.

**BE IT RESOLVED THAT** members of council approve policy P2024-05 entitled "Bathurst Sports Hall of Fame Policy", as attached hereto.

**MOTION CARRIED**

**9.6 Appointment of Deputy Mayor**

The City Clerk received two nominations for the position of Deputy Mayor.

Councillor LeBlanc nominated Councillor Willet, who accepted.

Councillor Hondas nominated Councillor Knowles, who declined at this time.

The City Clerk welcomed councillors to make any additional nominations but did not receive any more.

**Moved by** Councillor D. Branch  
**Seconded by** Deputy Mayor P. Anderson

**WHEREAS** Councillor Willett was nominated for the position of Deputy Mayor for a first term.

**BE IT RESOLVED THAT** Councillor Willett be appointed Deputy Mayor for a first term of office expiring in June 2025.

**MOTION CARRIED**

**9.7 2024 Grants Distribution**

**Moved by** Councillor D. Knowles  
**Seconded by** Councillor M. Willett

**THAT** the grant distribution be approved as follows as discussed by the Grants Committee:

- \$250 to the 2024 Annual Bathurst Bass Jam
- \$750 to the Make-A-Wish 12-Hour Dart Shoot
- \$500 to the 2024 Curl for Heart Event

**MOTION CARRIED**

**10. ITEMS FOR INFORMATION**

**10.1 Reports from Administration**

There were no administration reports.

**10.2 Reports from Committees**

There were no committee reports.

**10.3 Report from the Mayor**

Mayor Chamberlain reminded citizens that Curl for Heart will be happening Saturday, March 23, 2024, and encouraged everyone to attend and show their support.

**11. ADJOURNMENT**

**Moved by** Councillor D. Branch  
**Seconded by** Councillor S. Legacy

**THAT** the Regular Public Meeting be adjourned at 7:21 p.m.

**MOTION CARRIED**

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Kim Chamberlain / MAYOR

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Amy-Lynn Parker / CITY CLERK