



**CITY OF / VILLE DE  
BATHURST**

**POLICY**

**TITLE: CARNIVALS AND CIRCUSES**

**Policy No.** ..... **1981-05**  
**AUTHORITY:** ..... City Council  
**EFFECTIVE DATE:** .....  
**Supercedes:** .....  
**APPROVAL:** ..... City Council  
**DATE REVISED:** ..... April 13, 1981

Carnival or Circus Management

It shall be the responsibility of Carnival or Circus Management to:

1. Pay to the City Clerk at City Hall no later than opening day of the circus or carnival, in cash, the required City of Bathurst license fee of \$500.
2. Supply the City Clerk, prior to opening day of Circus or Carnival, a certified copy of liability insurance policy, so that the interest of the City may be fully protected.
3. Contact and make arrangements for the supply and payment of:
  - (a) Electrical power, through the New Brunswick Electric Power Commission;
  - (b) Any other services or goods or merchandise obtained or purchased, other than as specified as being the responsibility of the City.
4. Circus or Carnival management shall not erect advertising signs, or posters, or placards without first securing permission from City authorities. In no instance will they be permitted to use paint as directional markers.

### Sponsoring Organization

It shall be the responsibility of the sponsoring organization:

1. To submit to the City in writing a formal application to sponsor. Accompanying such application shall be the following required information:
  - (a) a written statement by the organization of financial arrangements between themselves and carnival or circus management, and
  - (b) Where privately owned property is being utilized, the City shall be provided with a copy of the written permission, rental fees and any other costs associated thereto.
2. To have full and complete responsibility in arranging for necessary site or land on which circus or carnival is to be located, as well as arrangements and cost including rental, conditioning or re-conditioning of land.
3. Provision and payment for policing of circus or carnival.
4. If permission has been granted by the City to so erect, to remove all paper or placard advertising, in the City limits, no later than 72 hours after carnival or circus has departed from the City.
5. All paper, garbage and debris left by the circus or carnival, no later than 48 hours after departure.

### CITY OF BATHURST

1. The supply of water, such municipal supply being entirely dependent upon the location or site, with municipal work forces connecting and disconnecting to the municipal distribution system.
2. In the case of fire, fire protection within the City area.

### GENERAL PROVISIONS

1. Both circus management and sponsoring organizations shall abide by rules and regulations as prescribed by the City with particular regard to cleanliness and supervision. The designated City officer shall be the Chief of Police.

2. The use of City-owned property shall not be permitted for the purpose of sponsoring traveling carnivals or circuses.
3. No portion of license fee shall be refundable.
4. With regard to applications for permission to sponsor, in addition to what is already contained herein:
  - (a) Application in writing must be received three (3) months in advance;
  - (b) No more than three (3) licenses of this nature shall be granted in any one year, and there shall be an interval of two (2) months between each;
  - (c) Application shall be dealt with in the order as received, so far as priority is concerned.
5. License fee shall not be applicable to Gloucester County Agricultural society.
6. While no penalty clause is prescribed if policy or rules or regulations are not complied with, any infractions will have a definite bearing on continuing applications by Circuses or Carnivals or sponsoring organizations. The City therefore shall have the right of refusal in every instance, so far as applications are concerned.
7. The **Department of Post-secondary Education, Training & Labour** is to be advised of the names and date of a carnival coming to Bathurst, once permission has been granted by Council.